

SUMMER VILLAGE OF NAKAMUN PARK

AGENDA

Tuesday December 17th, 2024 – at Wildwillow Enterprises Inc. Main Office (2317 Township Road 545, Lac Ste. Anne County, Alberta, T0E 1V0, East End Fire Hall of LSAC) - 2:00 P.M.

1. Call to Order:
 - a) Land Acknowledgement:
The Summer Village of Nakamun Park acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these land for centuries, and where wrongs have been done, we dedicate our efforts to moving forward in a renewed spirit of reconciliation and collaboration with our indigenous stakeholders, friends, and neighbours so that the mistakes of the past are never repeated in the future.

2. Agenda: (1-2) a) Tuesday December 17th 2024 Regular Meeting Agenda

3. Minutes: (3-6) a) Tuesday Nov. 19th, 2024 Regular Council Minutes
b)

4. Appointment: a) N/A

5. Bylaws/Policies: a) N/A

6. Business: (7-8) a) Land Use Bylaw Survey Draft and Engagement Plan Discussion – RFD 2024-59 is attached for additional background.
(9-10) b) Municipal Election 2025, Key Appointment and Dates – RFD 2024-60 is attached for consideration.
c) Other
d) Other

7. Financial a) Income and Expense Statement – N/A (Q4 Update will be provided in January 2025)

8. Councillor Reports
 - a) Mayor
 - b) Deputy Mayor
 - c) Councillor

9. Administration Reports
 - a) CAO:
 - a. Update on Transfer Station Tokens Matter

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- b. Update on Tax Sale Property File
 - c. Update on Fortis Lighting Project Quote
 - d. Update on Permits and Next Steps for MR Rehab. Project
 - e. Holiday Office Hours/Emergency Contacts
 - f. Update on Summer Job Funding Application for 2025

10. Information and Correspondence

(11)

- a) Lac Ste. Anne Foundation – Dec. 4th, 2024 Letter Re: 2025 Requisition Amount.

(12-13)

- b) Fire Rescue International – Media News Release, November 24, 2024 regarding a fire response in Sunset Point.

(14-15)

- c) ATB Financial – November 8th, 2024 Letter advising of Operating Account tiers interest rates for Public Sector clients (changing from 3 to 5 ties). You will see the note from our agent suggesting there is not major impact expected to the Summer Village due to this change (same tier, same rate).

11. Closed Meeting

- a) N/A

12. Next Meeting Date

- a) Schedule the next regular council meeting for January 21st, 2025, or some other date/time.

13. Adjournment

Upcoming Meetings:

January 21st, 2025 – Regular Meeting (Proposed)
February 18th, 2025 – Regular Meeting (proposed)
March 1st, 2025 – SVLSACE (Proposed, Feb. 22nd, 2024 Alt.)
May 9th, 2025 – Regional Munis Meeting (Alberta Beach Seniors)

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MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY NOVEMBER 19, 2024 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

	PRESENT	<p>Mayor: Keith Pederson Deputy Mayor: Marge Hanssen Councillor: Robert Charter</p> <p>Administration: Dwight Moskalyk, CAO</p> <p>Appointments: N/A Absent: N/A</p> <p>Public Works: N/A Public at Large: N/A</p>
1.	CALL TO ORDER	Mayor Pederson called the meeting to order at 2:00pm
2.	AGENDA 182-24	<p>MOVED by Deputy Mayor Hanssen that the agenda for the Tuesday November 19th, 2024 regular meeting of council be approved, with the following additions:</p> <ul style="list-style-type: none"> i) Business 6(d) – Interim Operating Budget 2025 ii) Business 6(e) – Bylaw 2024-11, Annual Renewal of LOC iii) Business 6(f) – CAO Evaluations, 2024 <p style="text-align: right;">CARRIED.</p>
3.	MINUTES 183-24	<p>MOVED by Mayor Pederson that the minutes for the Tuesday October 15th, 2024 regular meeting of council be approved, as presented.</p> <p style="text-align: right;">CARRIED.</p>
4.	APPOINTMENT	N/A
5.	BYLAW 184-24 185-24	<p>MOVED by Deputy Mayor Hanssen that Council give first reading to Bylaw #2024-10, being a bylaw for the plan cancellation of a portion of Plan 2302 MC in the Summer Village of Nakamun Park, as presented.</p> <p style="text-align: right;">CARRIED.</p> <p>MOVED by Mayor Pederson that Council give second reading to Bylaw #2024-10, being a bylaw for the plan cancellation of a portion of Plan 2302 MC in the Summer Village of Nakamun Park, as presented.</p> <p style="text-align: right;">CARRIED.</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY NOVEMBER 19, 2024 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC. MAIN OFFICE.

	186-24	<p>MOVED by Councillor Charter that Council give unanimous consent for Bylaw #2024-10, being a bylaw for the plan cancellation of a portion of Plan 2302 MC in the Summer Village of Nakamun Park, to receive third and final reading at the regular meeting held this day, November 19th, 2024, as presented.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY.</p>
	187-24	<p>MOVED by Deputy Mayor Hanssen that Council give third and final reading to Bylaw #2024-10, being a bylaw for the plan cancellation of a portion of Plan 2302 MC in the Summer Village of Nakamun Park, as presented and authorize execution by Mayor Pederson and CAO Moskalyk.</p> <p style="text-align: right;">CARRIED.</p>
6.	BYLAW	
	188-24	<p>MOVED by Mayor Pederson that Council accept the discussion on, and offer from, Highway 43 East Waste Commission, regarding crushed concrete, as information.</p> <p style="text-align: right;">CARRIED.</p>
	189-24	<p>MOVED by Deputy Mayor Hanssen that Council approves an amended timeline for compliance to 5620 Nakamun Drive, such that the Recreational Vehicle and Gazebo must be removed from the property on or before November 19th, 2024 in keeping with the original order, and in consideration of this Council will defer further enforcement on the noted accessory Shed until after a revised deadline of May 15th, 2025, conditional on the balance of the property remaining in compliance.</p> <p style="text-align: right;">CARRIED.</p>
	190-24	<p>MOVED by Deputy Mayor Hanssen that Council accepts the fire service negotiations and updates as presented, and that Council agrees in principle to the Nov. 18th, 2024 fire service renewal cost and partnership framework, pending finalization and approval of the appropriate agreements for same by the partners.</p> <p style="text-align: right;">CARRIED.</p>
	191-24	<p>MOVED by Councillor Charter that Council approve the 2025 Interim Operating Budget at one half of the approved 2024 Operating Budget value and that this Interim Operating Budget cease to have force or effect upon the approval and passing of the 2025 Operating Budget.</p> <p style="text-align: right;">CARRIED.</p>
	192-24	<p>MOVED by Deputy Mayor Hanssen that Council give first reading to Bylaw #2024-11, being a bylaw authorizing the annual operating line of credit for the municipality for 2025, as presented.</p> <p style="text-align: right;">CARRIED.</p>

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF NAKAMUN PARK, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY NOVEMBER 19, 2024 AT 2:00 P.M. AT THE WILDWILLOW ENTERPRISES INC. MAIN OFFICE.

	193-24	MOVED by Mayor Pederson that Council give second reading to Bylaw #2024-11, being a bylaw authorizing the annual operating line of credit for the municipality for 2025, as presented. CARRIED.
	194-24	MOVED by Councillor Charter that Council give unanimous consent for Bylaw #2024-11, being a bylaw authorizing the annual operating line of credit for the municipality for 2025, to receive third and final reading at the regular meeting held this day, November 19 th , 2024, as presented. CARRIED UNANIMOUSLY.
	195-24	MOVED by Deputy Mayor Hanssen that Council give third and final reading to Bylaw #2024-11, being a bylaw authorizing the annual operating line of credit for the municipality for 2025, as presented and authorize execution by Mayor Pederson and CAO Moskalyk. CARRIED.
	196-24	MOVED by Mayor Pederson that Council receives the CAO performance evaluation template as presented and establishes November 29, 2024 as a deadline for councillors to complete their comments and provide same to Mayor Pederson to compile and review with the CAO. CARRIED.
7.	FINANCIAL	N/A
8.	COUNCIL REPORTS 197-24	MOVED by Mayor Pederson that Council accept the Council Reports for information, as presented. CARRIED.
9.	ADMINISTRATION /PUBLIC WORKS REPORTS 198-24	MOVED by Deputy Mayor Hanssen that Council accept the Administration and Public Works reports for information, as presented. CARRIED.
10	INFORMATION / CORRESPONDENCE 199-24	MOVED by Councillor Charter that the following information and correspondence items be accepted as information: a) Government of Alberta, Red Tape Reduction – November 5th, 2024 email from Minister Nally regarding Bill 34 and the updated FOIP Act in Alberta.

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 IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY NOVEMBER 19, 2024 AT 2:00 P.M. AT THE
 WILDWILLOW ENTERPRISES INC.MAIN OFFICE.

		b) Fire Rescue International – Service level update, addition of Entonox Certification to their enriched medical service portfolio. c) WILD Water Commission – 2025 Rates and Requisitions Letter CARRIED.
11.	CLOSED MEETING	N/A
12.	NEXT MEETING 200-24	MOVED by Deputy Mayor Hanssen that the next regularly scheduled meeting be held on Tuesday December 17 th , 2024 at 2:00 p.m. CARRIED.
13.	ADJOURNMENT	Mayor Pederson declared the meeting adjourned at 3:28 p.m.

 Mayor Keith Pederson

 Chief Administrative Officer Dwight Moskalyk

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Summer Village of Nakamun Park Request For Decision - (RFD) 2024-59

Meeting:	Regular Council
Meeting Date:	December 17th, 2024
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Land Use Bylaw Survey and Engagement Plan Discussion
Agenda Item Number:	6(a) – Regular Business

BACKGROUND/PROPOSAL:

Administration has been working on a draft follow-up survey on Land Use Bylaw #2022-4. An initial draft of the working document was submitted to councillors for review on November 27th, 2024, with the expectation that Council would provide comments ahead of the December meeting, a final draft could be prepared and the survey and letter to residents on same could be issues before the end of 2024.

While we will have to adjust the original expectations and timelines a bit (for example, to wait for the mailout until after the postal strike ends), we can still take the time to finalize the document and be ready to hit the "send" button early in the new year.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

To date, administration has received some comments back on Draft #2. These comments have been built in to Draft #3, which will be circulated during the meeting for further review and comment. Pending finalization of the draft and approval by Council, we will prepare the electronic survey, update the tab on the website and prepare the required mailout/notices.

As noted above, the main obstacle to getting this stage of the project completed is the postal strike. We will need to mail notice of the LUB engagement to residents (not just provide notice via website/email), so depending on when the strike ends, and if/when staff are available complete the mailout (before or after the holiday break), we might need to consider a January 2025 mailout. If the mailout/notice is pushed up to January 2025, we should also revisit the discussion on deadline for submissions to be received (currently we have it drafted as February 15th, 2024).

COSTS/SOURCE OF FUNDING (if applicable):

The cost of the LUB related engagement will be covered under the operating budget – LUB special project line, whether that is incurred in 2024 or 2025.

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RECOMMENDED ACTION:

1. That Council approves the Land Use Bylaw #2022-4 Follow-Up Survey Draft #3 (as presented or with amendments) and authorizes administration to proceed with the engagement plan including a website tab, electronic survey, and mailout notice to be issued on or before January 10th, 2025, pending the resumption of postal services, and a revised survey closing date of March 15th, 2025 (or some other date as directed by Council).

Initials show support – Reviewed By: **CAO: *D. Moskalyk***

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Summer Village of Nakamun Park Request For Decision - (RFD) 2024-60

Meeting:	Regular Council
Meeting Date:	December 17th, 2024
Originated By:	Dwight Moskalyk, Chief Administrative Officer
Title:	Municipal Elections 2025 – Key Dates and Appointments
Agenda Item Number:	6(b) – Regular Business

BACKGROUND/PROPOSAL:

2025 is a municipal election year. Under the Act, which has been amended recently, Summer Villages retain the special privileges afforded to them in terms of local elections. While Summer Villages follow step for step many of the universal rules of the Local Authorities Election Act, Section 12 and a few other notable sections provide concessions for Summer Villages – including holding election in the summer months, elector eligibility rights, candidacy rules, etc.

Although it seems early to be talking elections, we can check a few boxes off now to keep us on track with next steps and make sure we budget for the service expectation Council is seeking for the 2025 election cycle.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The key “to-dos” at this point:

- i) Appoint Returning Officer and Substitute Returning Officer
- ii) Set Nomination Date/Time/Location (Must be in June or July, usually a Saturday from 10am-12noon)
- iii) Establish and Election Date/Time/Location (Usually a Saturday, four weeks from Nomination Day, 10am-7pm).
- iv) Determine if you want an Advance Poll, and if so Date and Time for Same.
- v) Determine if you want to use Special (Mail-In Ballots) or Not.
- vi) Determine what Method of Notification you want to use (Mail or Newspaper, or both).

We have usually handles the municipal election “in house” through administration staff, and we are prepared to do this again unless Council would like to change service providers. Dwight Moskalyk and Angela Duncan are taking lead roles for the other elections handled through our office, with Diane Wannamaker and Tori Message – all experienced election workers – in support.

As for dates, I am proposing July 12/19/26 for Nomination Day, and Election Date of August 9/16/23. Council will want to consider a date that fits in with other events in the community (AIM, Music in the Park, Canada Day, etc.). We would then look at an Advance Vote in the week/10 days before the chosen election date.



We usually do just mailout notices, and we do not typically use the special ballot option, but these preferences can be discussed and changed if needs be.

COSTS/SOURCE OF FUNDING (if applicable):

Election costs are covered via a reserve transfer in the election year. In non-election years we build up the reserve and then move the required budget for same in the election year to cover the costs. Based on current requirements and the same service level as prior years, our budget estimate for a full (contested) election is ~\$7,000.

RECOMMENDED ACTION:

1. That Council:
 - a. Appoints Angela Duncan Returning Officer, and Dwight Moskalyk Substitute Returning Officer for the 2025 Municipal Elections, with services provided via Wildwillow Enterprises Inc.
 - b. Sets Nomination Day as _____, from 10am to 12noon, at the Village Public Works Shop.
 - c. Establishes Election Day as _____, from 10am to 7pm at the Village Public Works Shop.
 - d. Establishes an Advance Poll date on _____, from _____ to _____ at the Village Public Works Shop, and forgoes the use or provision of Special Ballots.
 - e. Establishes that election notices, as required or necessary, shall be provided via mailout to all property owners, in addition to the regular notices on the website and community newsletters.

Initials show support – Reviewed By: CAO: <i>D. Moskalyk</i>
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December 4, 2024

ADMINISTRATION
OFFICE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-3100
Fax: 780-786-4810

Summer Village of Nakamun Park
PO Box 1250
Onoway, Alberta
T0E 1V0

Attention: Dwight Moskalyk, Chief Administrative Officer

RE: 2025 Municipal Requisition

Dear Dwight;

PLEASANT VIEW
LODGE
4407 42A Avenue
Box 299
Mayerthorpe, AB
T0E 1N0
Phone: 780-786-2393
Fax: 780-786-4810

Please accept this letter as formal communication regarding the approved 2024 Municipal Requisition amounts for your Community.

As per the Lac Ste. Anne Foundation Municipal Requisition Policy;

SPRUGEVIEW
LODGE & HEIGHTS
12 Sunset Boulevard
Whitecourt, AB T7S 1S9
Phone: 780-778-5530
Fax: 780-778-5215

The municipalities for which the organization provides supportive living accommodation shall be requisitioned annually based on the current year's approved budget. The total requisition shall be shared on the basis of the proportion that a municipality's equalized assessment bears to the total of the equalized assessments of all the municipalities to be requisitioned. Payments shall be made in quarterly installments the 1st banking day of January, April, July and October. Contributing Municipalities with total requisition in the annual amount less than \$20,000 shall pay on the 1st banking day of July.

Your total requisition amount is **\$11,125.38** based on the 2025 Provincial Equalized Assessment Report and will be invoiced for payment July 1, 2025.

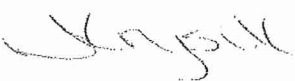
CHATEAU LAC STE.
ANNE
5129-49 Ave
Onoway, AB T0E 1V0
Phone: 780-967-0475
Fax: 780-967-0470

Thank you for your ongoing support of the Lac Ste. Anne Foundation and its seniors.

If you have any questions or concerns, please contact me at 780-786-3167.

Yours truly,

SUPPORTIVE HOUSING
SERVICES
4503-52 Ave
Whitecourt, AB T7S 1M4
Phone: 780-778-3623
Fax: 780-786-4810


Dena Krysik
Chief Administrative Officer

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FIRE RESCUE INTERNATIONAL (DIVISION 7801)

FOR IMMEDIATE RELEASE:

Fire Rescue International Responds to Structure Fire in Sunset Point

Sunset Point, AB – November 24, 2024 – At 13:59 hours today, Fire Rescue International (FRI) was dispatched to a high-priority structure fire (69E06) in the Summer Village of Sunset Point. The fire involved an attached garage fully engulfed in flames, with the threat of fire spreading to the residence.

The first of two FRI engines were enroute within 2 minutes, with the initial unit arriving on scene just five-minutes after the page.

Upon arrival, fire crews found the garage fully involved and immediately took action, deploying hose lines and applying water to prevent the fire from extending further into the home.

Shortly after the second FRI engine arrived, additional mutual aid support from Lac Ste Anne County Fire Services (LSACFS) also began to arriving. They brought the necessary water supply and additional manpower to support an offensive attack. Within minutes of the FRI's second engine's arrival, the fire was brought under control.



By 1541 hours, fire crews were well into the overhaul phase, carefully searching for any hidden fire extension. At the height of the operation, FRI had two fire engines engaged while Lac Ste Anne county had one fire engine on standby as well as two water tenders working to ensure adequate water supply.

Fire Rescue International would like to extend sincere thanks to Lac Ste Anne Fire Services, Fortis Energy, Atco Gas, and the RCMP for their prompt and vital assistance in responding to the incident.

At this time, the cause of the fire is unknown and the Government of Alberta has declined to investigate. FRI would like to remind everyone of the critical fire safety steps to follow if you ever find yourself in a similar situation:

1. Get out.
2. Dial 911.
3. Stay out





FIRE RESCUE INTERNATIONAL (DIVISION 7801)



Fire Rescue International (FRI) has proudly served the Summer Village of Sunset Point for nearly a decade, responding to emergencies with professionalism, dedication, and expertise. Our teams continue to uphold the highest standards of safety and service. As FRI concludes its nine years of service to the Summer Village of Sunset Point, we extend our best wishes to the community and its residents as they consider their options for a fire service provider starting in March 2025.

For more information or media inquiries, please contact:

FC David Ives
david.ives@firerescueinternational.net
780-777-4688

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www.firerescueinternational.net 855-710-3473 info@firerescueinternational.net
4935-50th Ave P.O. Box 278 Alberta Beach, Alberta T0E-0A0



November 18, 2024

CHANGES ARE COMING TO YOUR OPERATING ACCOUNT, BUT OUR COMMITMENT TO YOU STAYS THE SAME.

Over seven years ago, ATB Financial introduced the Public Sector Operating Account to an exclusive group of clients, including your business. Since that time, we've heard nothing but positive reviews. Well...almost.

We've heard your feedback and effective April 1, 2025, ATB Financial is simplifying the tier structure of the Public Sector Operating account from five tiers to three tiers.

The new interest tiers will be as follows:

\$0.00 to \$2.49MM - Prime less 1.90%

\$2.5MM to 4.99MM - Prime less 1.80%

\$5.0MM or greater - Primes less 1.70%

If your business has funds \$5MM or higher that aren't required for your day-to-day operations, we would suggest considering alternative options to optimize your returns including the exclusive Public Sector Savings Account and our Notice Demand Accounts.

And of course, if you have any questions, please don't hesitate to reach out to your Relationship Manager.

Regards,

Preston Scholz
Director, Portfolio Management & Virtual Sales
ATB Business Solutions

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Date Tue, 19 Nov, 24 3:44:39PM
From Karen Schneberger
kschneberger@atb.com
To Dwight Moskalyk
ddm@kronprinzconsulting.ca
Subject Public Sector Operating Account Changes

Good afternoon Dwight,
Hope you're doing well!

I'm attaching a Letter that details changes to the Public Sector Operating Account Interest Tiers effective April 1, 2025. Honestly, this won't affect the Summer Village, but wanted to send it to you so you're aware of the upcoming changes.

If you have any questions, please don't hesitate to reach back to me.

Thanks and take care!

We continue to see a higher number of fraud attempts. Never provide a one-time passcode to someone over the phone and always type atb.com/sign-in directly into your search engine's address bar to log in. For additional information, visit atb.com/fraud.

Karen Schneberger P.Ag.
Relationship Manager - Public Sector
ATB Business Solutions
Payments | Liquidity | Trade Finance | Cards

Mobile 780-719-5478
4832 50th Ave.
Redwater, AB. T0A 2W0
Email kschneberger@atb.com
atb.com

Kori Thompson
Payment and Deposit Support Specialist
ATB Business Solutions
Payments | Deposits | Trade Finance | Cards

Email kthompson3@atb.com



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